3rd FYP 1 Workshop
Proposal Presentation
“How to defend your proposal like professional”

Dr. Reyas
What is proposal presentation or proposal defend

- To defend your final year project work
  a) Comply with Bachelor or Diploma Standard
  b) Achievable within FYP timeframe
  c) Technical depth
Purpose of a Project presentation

Is not to
- Impress the assessor
- Tell them all you know about a subject
- Present every little detail of your work

Is to
- Give the assessor a sense of what your idea/work is
- Make them want to know more on your project
- Get feedback on your work
BEFORE THE PROPOSAL PRESENTATION/DEFENSE...
Preparation (Before the defence)

DON’T BE STRESSED!!!
• Support your teammates (for Diploma),

DO NOT

• put them down, try to show you are better than they are or compete with them
Plan out your presentation as a team. Thoroughly discuss the sequence of the presentation so that it will run smoothly.
Prepare your presentation

• Use bullet points
• Make sure that you emphasize the important parts
• Check that there are no grammatical mistakes
• Make sure that the pictures and images enhance your presentation.
Do your homework.
Master the part you will be presenting.

http://s3.images.com/huge.60.304160.JPG
Try to come up with possible questions from the assessor.
Then answer those questions.
Know your audience

• Who would be there?
  • Scientists / PhD/ Master level expert in your field
Power Point Slides Content

• Problem Statement (What is the problem you try to solve??)
• Objectives (Motivation and goals)
• What is my key idea/contribution
• How I am improving the current technology
• Methodology (what I have done, and what I will do after this)
Technical details: in or out?

A fine line

• Present specific aspect that show the “meat” of your work
• Leave the rest out. If you were convincing they will ask.
• Don’t fill up your slides with lots of equations
• Prepare back-up slides to answer questions. Leave them at the end of the presentation
ON THE DAY OF THE PROPOSAL PRESENTATION/DEFENSE...
Make sure you brought everything with you.
It is stressful to find out that you left something behind when you are already about to present.
Make sure all the parts of the thesis proposal are in place (i.e., Appendices, References)
ON YOUR PERSON

**Dress well!**

- It can make you feel more confident.
- It gives your audience a good impression of you.
Put on a name tag.
Be sure you are ready to start on time.

Do not let your assessor wait for you.
Prepare well but don’t forget that there are many things that are beyond your control.
Be confident but not arrogant.

Fingertips spread apart on a surface:

A display of confidence and authority.

http://www.mellowmonk.com/uploaded_images/confidence-784626.jpg
Be animated! Try to move and not stay rooted to one spot. Project your voice well or else use a microphone.
Don’t make the assessor/audience feel they are “stuck”

Don’t lull them to dream away
Avoid verbal tics.

- Ah, umm,
- I mean...
- So...
- Actually...
- Basically...
- Okay!
- Right
- Medyo
- Siguro
- Parang
Defense does not mean to be defensive. You don’t have to defend your project proposal “to the death.”

To “defend” your proposal means to justify the decisions you have made in choosing the variables and methods of your study.

No one can make a perfect study; there is always room for improvement.
Don’t go beyond 15 minutes in your presentation.

The most essential parts of your presentation are your conceptual framework and method of your study.
Record the comments and suggestions of the panelists.

Ask a classmate to record the presentation for you.

Ask another one to take down notes for you.
Show your appreciation for the help of your panelists by thanking them after the defense and giving them a simple snack (kuih. Etc)
AFTER THE PROPOSAL PRESENTATION
Transcribe the comments and suggestions and give a printed summary to your supervisor.

Revise your proposal accordingly.
• Submit final copy of the revised and updated proposal to your supervisor.
• Once the final revised proposal has been approved by your adviser and thesis coordinator, you can start doing your work!
References

Based on “How to defend your thesis proposal like a professional” by Rachel C. Reyes, PhD and Maria Lourdes Quisumbing-Baybay, PhD
THANK YOU