

The list of claimable items (as agreed by the finance department) for your reference:

1. Poster printing
- 1) Thesis printing (hardcover, ring bound - for supervisor) - restricted to 2 copies (printing + hard bound cover)
- 2) CD for submission - 1 unit only
- 3) Blank CDs, thumb drive, hard disk (any data storage medium) - only 1 CD for item 3 purpose
- 4) Electronic components (limits???) - no limit (subject to supervisor approval). Not fabricated item.
- 5) Electronic components (limits???) - no limit (subject to supervisor approval). Not fabricated item.
- 6) Project prototype (materials include perspex, plastics, wood, polystyrene, cardboard, etc.)
- 7) Project display perishables (pipe, bolts & nuts, steel iron, bulbs, cabling, etc.)

Notes:

- 1) All claims must be attach original receipts not scan or copy with company stamp
- 2) All online purchase (Shopee/lazada/Alibaba/etc) must have receipt from supplier.
- 3) Advisor/supervisor must verify (sign) each receipts which allowed to claim
- 4) Advisor/supervisor to ensure all receipts are genuine and no alteration is done on the original receipts.